

Education (must be in or related to the electronic document industry)

Topic	Credits Awarded
Education Credits (100 minimum)	
Higher education, college, or degree earning studies	10 credits per year - maximum of 50 credits
Attending conferences, courses, seminars, certificate programs sponsored by educational institutions, professional trade associations, vendors, government agencies, consulting firms, and other relevant seminars. All must be directly related to the electronic document industry to qualify for credits. Each activity must have a professional content, and instructor/presenter.	6 credits per day 3 credits per half day
Attending online webinars sponsored by educational institutions, professional trade associations, vendors, government agencies, consulting firms, and other relevant webinars. All must be directly related to the electronic document industry to qualify for credits. Each activity must be at least one hour, have a professional content, and instructor/presenter.	1 credit per hour, maximum 5 credits per day
Completing industry exam related courses, or accredited courses (CEU) taken in the last five years directly related to the industry	10 credits per CEU or passing grade
Being awarded professional certification in an occupation directly related to the industry	25 credits per certification

Knowledge Sharing (must be in or related to the electronic document industry; may be internal corporate knowledge-sharing activities for individuals who are not permitted to share knowledge publically)

Topic	Credits Awarded
Writing an article published in the public domain	10 credits
Editing a book (each) or journal (per year)	20 credits
Writing a book published in the public domain	40 credits
Preparing a presentation (20-90 min)	4 credits
Giving a presentation (20-90 min)	4 credits
Moderating/participating in a panel	4 credits
Preparing half-day seminar or workshop	12 credits
Running half-day seminar or workshop	4 credits
Preparing a 1 day seminar or workshop	16 credits
Running a 1 day seminar or workshop	8 credits
Running list servers, moderating a chat room, FAQ, special interest forum, starting and maintaining blogs; developing and maintain other social media channels	10 credits per year
Starting a discussion using Social Media	1 credit, Maximum 5 credits per year
Serving as a board or committee member	10 credits per year
Serving as a mentor in a certification program	10 credits per candidate
Serving as an evaluator in a certification program	10 credits per year
Referring a successful EDA or EDP candidate	1 credit (Maximum up to 5 referrals/credits per year)
Taking part in or been responsible for a project that falls outside the list of activities listed above – projects similar to the case studies submitted for your EDP portfolio or perhaps the granting of a patent. If this is the case, please provide an account of the project in less than 1,000 words describing the key	Up to 50 credits for the project